

Sending an International Payment



Please complete on-screen before printing and signing. Please use the tab and arrow keys to move between the relevant fields - do not use the return or enter keys. Please use BLOCK CAPITALS.

For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice.

Earliest Date for Payment
(up to 30 days ahead)
(DD/MM/YYYY)

If blank, we will process your payment when we receive your instruction.

1. Name of account holder

Name*

2. Please debit my/our

Current account	Sort code	Account number	OR	Currency Current	Account number

3. Amount of foreign payment

In foreign currency		OR	GBP equivalent	
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Amount in words*

Currency that payment is to be sent in*

Destination Country*

Reason for Payment*

Please advise of the reason for this payment. Payments which do not include this information may be rejected by the receiving bank.

If you are sending a payment in **Sterling**, please also complete the following.

Purpose Code – to comply with Bank of England (UK) mandatory requirements, the Purpose of Payment & Payment Reason must be selected.

If the Purpose of Payment is not Property, 'Other' must be selected.

Purpose of Payment	Property	Other
Payment Reason (Not required where 'Other' has been selected)		
HLRP: Property Loan Repayment		HLST: Property Loan Settlement
PLDS: Property Loan Disbursement		PDEP: Property Deposit
PCOM: Property Completion Payment		PLRF: Property Loan Refinancing

Note: We'll send your payment in the currency you have requested if we support payments in that currency. If we do not support the requested currency, we will send the payment in the same currency as your account listed above.

4. Payee details – person or organisation to be paid – if information is unknown, please request the payee to obtain this from their Bank. You must ensure that the information entered below is correct to avoid the **RISK TO YOU** of payment loss/delay. Please complete all mandatory fields.

Payee's Name*

Payee's address*

Address line 1*

Address line 2 *

Town/City*

Country*

Postcode/Zip code

Payee's account number or IBAN*

SWIFT BIC* (8 or 11 characters only) National Clearing Code

(BIC not required for SEPA Payments)

Payee's bank name*

Payee's bank address*

Address line 1

Address line 2	
Town/City*	
Country*	
Postcode/Zip code	

***Mandatory**

5. Message to payee (Max 140 characters including space.)

6. Reference to appear on your statement/advice

Payment Reference (This helps the payee identify the payment)

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7. Charge(s) – Option A will apply if none of the boxes are marked. **Mark one box only.**

A. I/We pay RBS charges only ☐ B. Payee pays all charges ☐ C. I/We pay all charges ☐

Unless you have a pre-arranged agreement to the contrary, the Payment amount and charge(s) will be debited to the account detailed in section 2.

Note: For all payments within the EU/EEA, customers are only liable for RBS charges, the payee will be responsible for charges from their bank.

8. Additional Information (e.g Route payment via XYZ bank or further details about payment)

Please note, we cannot guarantee your routing request will be followed.

9. Authorisation – signed in accordance with the Bank Account Mandate.

I/We acknowledge that in order to make this Payment my/our personal information such as my/our name and addresses may be transmitted with the Payment.

Customer signature(s)

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Date (DD/MM/YYYY) _____