

RBS e-Invoicing – Supplier Connection Methods

Getting connected

The RBS e-Invoicing service is designed to ensure that every supplier has a connection method that suits its size, IT capability and invoice volumes. It's free for suppliers to connect, send and receive documents, which makes the system quicker, easier and more cost-efficient for you.

5 ways to connect

The e-Invoicing system has a number of connection methods, making invoice submission simple for every type of supplier.



Webscreen/Document (PO) Flip

This is a straightforward option for suppliers without sophisticated accounting systems. The user simply enters the invoice data directly into a preformatted webpage and selects submit. This option also allows for Purchase Orders to be 'flipped' into invoices, pre-filling data on the invoice and creating an audit trail.



ebPrinter®

The user simply installs a free piece of software, provided by RBS, called ebPrinter onto a PC. The user then prints the invoice to the ebPrinter virtual printer and the system does the rest – formatting the data, securing it and sending it to the e-Invoicing system.



Manual/Automated File Upload

Invoices can be exported into a single file (typically XML, CSV or fixed length) from your suppliers accounting system and uploaded directly to the e-Invoicing Hub in a few simple steps. Larger suppliers using systems such as SAP and Oracle, can send invoices into the service automatically via secure FTP, HTTP post or web services using formats like SAP IDoc or EDIFACT.



EDI (Electronic Data Interchange)

This allows suppliers to utilise their existing EDI connectivity and any relationship that they may have with an EDI provider. RBS will work with them (and any partner) to ensure that files are converted into the appropriate format for the e-Invoicing service.



Invoice Scan and Capture (optional)

Paper invoices can be redirected to our document scanning centre, where we scan, analyse, validate and upload the documents to the e-Invoicing service. This is an ideal short term solution for suppliers who are being onboarded to send documents electronically, and ensures customers receive 100% electronic invoices from day one.

From the day you start using the RBS e-Invoicing service, you'll notice how much more smoothly the receipt of invoices will be. With checks run on submission, the invoices you receive will be correct, error free and presented into your ERP system in real time.

For further information

To discover how RBS e-Invoicing can create efficiencies within your business, please call your relationship manager or contact:

Call: 0800 085 1699

Email: e-invoicing@rbs.co.uk

Or visit: www.rbs.co.uk/e-invoicing