

RBS e-Invoicing – RBS Invoice Scan & Capture

100% paper-free from day one

By choosing the RBS e-Invoicing service with its integrated Invoice Scan & Capture option, you could eliminate the need to process paper invoices. We provide a fully managed service where we can scan invoices into the e-Invoicing Hub, allowing you to manage all of your documents online. It's as simple as that.

Why choose RBS document scanning?

Once your invoices have been scanned by our intelligent scanning service, you'll quickly appreciate the benefits of a paper-free process.

- **No more paper**

By scanning your invoices, we eliminate the need to process and store paper documents.

- **Reduced errors**

The system eliminates processing errors, as we have strict quality controls to ensure the accuracy and integrity of all document data.

- **Immediate uploads**

The system offers same day invoice processing, so you'll have real-time access to all payables data.

- **Supplier enrolment**

The RBS Onboarding Team will contact and register suppliers to switch to an electronic submission method.

- **Reduced costs**

You'll soon notice the efficiencies throughout Accounts Payable as procedures are streamlined and processing costs are lowered; freeing up your resources.

How does it work

RBS offers a fully integrated scanning option in which your invoices can be automatically redirected to our document scanning centre via a PO Box number. Invoices are then scanned and analysed using industry leading optical character recognition (OCR) software, and validated to ensure they are compliant with your business and HMRC requirements. Documents are then sent to the e-Invoicing Hub to be processed. Your Accounts Payable team can then view and manage all invoice data online from one secure location – quickly and simply.

We all know how time consuming and costly processing paperwork is. Choose RBS e-Invoicing and you could transform this practice by eliminating paper. By replacing paper with a fully automated payables process, you'll reduce costs, improve efficiencies, increase transaction visibility and enhance working capital management. And you'll notice the difference from day one.

For further information

To discover how RBS e-Invoicing can create efficiencies within your business, please call your relationship manager or contact:

Call: 0800 085 1699

Email: e-invoicing@rbs.co.uk

Or visit: www.rbs.co.uk/e-invoicing