

🔒 Your information

For details of how we and others will use your information and how to give your consent, please look for the padlock symbol below and in the accompanying 'Terms and Conditions' or contact Mellon House, Ingrave Road, Brentwood, Essex CM15 8TG.

Application instructions

- Please complete this form in BLOCK CAPITALS and in black ink.
- Once you have completed this application form, please return it together with your payment and/or completed Direct Debit Instruction to RBS Collective Investment Funds Ltd, PO Box 6795, Brentwood, Essex CM15 8WA.
- If you are investing a lump sum, you should enclose a cheque made payable to **RBS Collective Investment Funds Ltd**. Cheques issued by your bank or building society should be certified by them with your name as account holder.

1. Personal details

Title Mr Mrs Miss Ms Other
(please specify)

Surname

First name(s)

Address line 1

Address line 2

Address line 3

Address line 4 OR Postcode

Telephone number (Daytime)

Telephone number (Evening)

Date of birth

Do you have a National Insurance number? Yes No

You should be able to find your NI number on a payslip, form P45 or P60, a letter from the HM Revenue & Customs, a letter from the DWP, or a pension order book.

If 'Yes', please state National Insurance number (e.g. AB123456C)

If you do not know it see your P60, notice of coding or tax return. Otherwise your employer or tax office may be able to help. If you receive a pension you can find the number on the front cover of your pension book.

If you do not have a National Insurance number please tell us why in the space below.

Are the investments covered in this application to be added to an existing FTSE® 100 Tracker Fund ISA? Yes No

If 'Yes', please state the plan number, if available.

2. Investment details

I wish to apply for a **Stocks and Shares ISA** for the tax year
and each subsequent tax year unless I instruct you otherwise.

Please note, if you're investing in an ISA in 2010/2011 tax year your total contributions must not exceed the total annual investment limit of £10,200 of which a maximum of £5,100 can be invested in a Cash ISA. These limits will increase to £10,680 for the total annual limit, and £5,340 for a Cash ISA from the 2011/2012 tax year.

I wish to subscribe to the sum of £

- The minimum initial single investment is £500, any further single investments made must be a minimum of £200 per fund. Regular savings are available from £30 per month per fund. Regular savings will continue each tax year unless you tell us otherwise.

Total Single Investment Amount £

Total Monthly Investment Amount* £

*If you are making monthly contributions, please fill in the Direct Debit Instruction below. Please also indicate the date on which you would like your Direct Debit collected each month (between 1st and 28th). Please note when this does not fall on a business day, your Direct Debit will be collected on the following business day. If you do not choose a preferred day, your Direct Debit will be collected on 1st of each month.

Increase/Decrease your existing monthly Direct Debit payments

Only complete this section if you wish to increase or decrease an existing monthly investment. If you do wish to change your existing monthly investment please ensure you have provided your existing plan number on the application form.

I wish to *INCREASE/DECREASE my monthly regular investment by £

making a new total payment of £

*(please delete as applicable)

3. Money Laundering Regulations 2007

Under these regulations we are obliged to verify the identity of all parties (eg planholder, premium payer, settler, third parties) to this contract. In addition, we also require to verify the address of all parties to the contract. This verification is to assist in combating financial crime and protect you from criminals who might otherwise falsely use your name without your knowledge. Where a Financial Adviser or RBS Representative is involved they will let you know what evidence you need to show. If you are applying to us direct we will verify your identity with a third party identity verification company. In certain circumstances you may be required to provide further evidence of your identity and address, in which case RBS Collective Investment Funds Ltd will contact you. If the product you are applying for allows payment by cheque and you wish to pay with a Building Society cheque or Bankers Draft, the Society or Bank must endorse the cheque with the full name of the person whose account from which the funds are drawn.

4. Declaration and signature

Credit reference agencies

We may obtain information about you from credit reference agencies to verify your identity.

Fraud prevention agencies

- If false or inaccurate information is provided and fraud is identified or suspected, details may be passed to fraud prevention agencies.
- We may also obtain information about you from fraud prevention agencies.

Keeping you informed

We would like to keep you informed by letter and by phone about products, services and additional benefits that we believe may be of interest to you. If you don't want us to do this, please place a cross in this box.

Giving your consent

By signing this application you are agreeing that we may use your information in the way described in this form (including the 'Keeping you informed' section) and in the associated Terms and Conditions.

I apply to subscribe to the FTSE® 100 Tracker Fund ISA for the current tax year and each subsequent tax year until further notice.

I declare that:

- all subscriptions made, and to be made, belong to me;
- I am 18 years of age or older;
- I have not subscribed and will not subscribe more than the overall subscription limit in total to a Cash ISA and a Stocks and Shares ISA in the same year.
- I have not subscribed and will not subscribe to another Stocks and Shares ISA in the same year that I subscribe to this Stocks and Shares ISA.
- I am resident and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown Employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform RBS Collective Investment Funds Ltd if I cease to be so resident and ordinarily resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

I authorise RBS Collective Investment Funds Ltd;

- to hold my cash subscription, ISA investment, interest, dividends and any other rights or proceeds in respect of those investments and any other cash;
- to make on my behalf any claims to relief from tax in respect of ISA investments; and on my written request to transfer or pay to me, as the case may be, ISA investments interest, dividends and any other rights or proceeds in respect of those investments and any other cash.
- I have read and agree to the FTSE® Tracker Fund ISA Terms and Conditions.
- I declare that the information given in this application form is correct to the best of my knowledge and belief.
- I have read the Key Features and supporting documentation.
- I understand that you may undertake a search with third party companies who provide identity verification services for the purposes of verifying my identity and the details I have submitted as part of this application. To do so the third party companies may check the details I supply against any particulars on any database (public or otherwise) to which they have access. They may also use my details in the future to assist other companies for verification purposes. A record of the search will be retained.

Applicant's signature

Date of signing _____

Checklist

Before you send in this application, please complete the following checklist to ensure that you have fully completed this application. Failure to fully complete this application could delay the processing as we may have to return it to you.

Cheque enclosed (if lump sum application)

and/or

Direct Debit Instruction enclosed (if regular savings application)

Personal details

Existing plan number (if applicable)

Investment details

Declaration signed and dated

For Agent use only

Contact name

Contact number

Seller code

Please fill in the whole form and send it to:

BNY Mellon House
Ingrave Road
Brentwood
CM15 8TG

Originator's Identification Number

9 1 6 3 6 5

Name(s) of Account Holder(s)

Reference Number

Month first Direct Debit
collection date

DD

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or
Building Society

To: The Manager	Bank/Building Society
Address	
<input type="text"/>	
<input type="text"/>	
Postcode	

Instruction to your Bank or Building Society

Please pay RBS Collective Investment Funds Ltd Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with RBS Collective Investment Funds Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

This Guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit RBS Collective Investment Funds Ltd will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request RBS Collective Investment Funds Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request .
- If an error is made in the payment of your Direct Debit, by RBS Collective Investment Funds Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when RBS Collective Investment Funds Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please notify us.